



St. George CCSD No. 258

— Every Child Every Day —

5200 East Center Street
Bourbonnais, Illinois 60914

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SUPERINTENDENT OF SCHOOLS

Dr. Jay P. Smith

BOARD OF EDUCATION

LaDawn Armstrong, President
Thomas Yuska, Vice President
Kathleen Fouts, Secretary
Darrell Pendleton, Member
David Munsterman, Member
James Elliott, Member
Doug Balk, Member

MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING FEBRUARY 15, 2024 ST. GEORGE SCHOOL - DISTRICT OFFICE BOARD ROOM

Meeting was Called to Order at 6:30 p.m. by the President, LaDawn Armstrong.

Present at **Roll Call**: Armstrong, Yuska, Fouts, Munsterman, and Balk.

Absent: Pendleton and Elliott.

A quorum was present.

Individuals present at **Roll Call** other than Board of Education members:

Dr. Jay P. Smith, Superintendent; Jason Johnson, Treasurer; Christine Johnston, Principal; Bryan Wells, Assistant Principal / Athletic Director; John Grill, Comptroller and Substitute Board Recording Secretary; and Andy Grala, Physical Education Teacher.

Additional Agenda Items – None.

Mr. Pendleton joined the meeting at 6:32 p.m.

Introduction of Guests and Comments

Mr. Johnson presented the Treasurer's Report. Additional financial information was provided to the Board including:

- Cash Receipts
- Imprest Account
- Monthly Expenditures

Mrs. Fouts made a motion to approve the **Consent Agenda**, which included:

- Minutes from the Special Board Meeting on December 21, 2023
- Minutes from the Regular Board Meeting on December 21, 2023
- Minutes from the Special Board Meeting on January 29, 2024
- Financial Reports and Monthly Expenditures (January 2024 and February 2024)
- Out of State Field Trips
- Destruction of Closed Session Audio Recordings from January 2022 – June 2022
- Resignation of Gustavo Diaz as Part-Time School Bus Driver effective February 9, 2024

Mrs. Armstrong seconded the motion.

Yeas: Armstrong, Yuska, Fouts, Pendleton, Munsterman, and Balk.

Nays: None.

Absent: Elliott.

Motion passed.

Administrative Reports

Assistant Principal / Athletic Director – Bryan Wells

- Discipline report overview.
- 5Essentials survey window now open for students, staff, and parents.
- Volleyball – Only one more home game. Regionals upcoming.
- Soccer – Registration is open and tryouts begin February 26th.

Principal – Christine Johnston

Curriculum Updates:

- Clove Alliance Erin's Law Presentations "Age Appropriate Body Safety Education"
- School Improvement Team – Evaluated SIP Plan and SIP Reflection Activity and Action Steps

Miscellaneous:

- Math Team competition was held in Mومence on February 7th.
- PTO provided fruit roll-ups to all students for the 100th day of school.
- 7th & 8th Grades attended a field trip to GSU Performing Arts Center to experience the play Harriett Tubman: The Road to Freedom.
- 8th Grade Band Students performed at BBCHS 8th-Grade Band Festival.
- Mومence Competition - 8th Grade 1st place overall, 7th Grade 1st place in team, and 6th Grade 3rd place in pair.

Superintendent Report – Dr. Jay P. Smith

- The Kankakee County Clerk's Office will email Statement of Economic Interests instructions to filers by March.
- St. George School's online Pre-Registration for the 2024-2025 school year will begin the first week in March.
- A Three Rivers Division Meeting will be held on March 5th at 6pm at Frankfort CCSD 157-C. Board Members were asked to contact Mrs. Stegall if they would like to attend the meeting.
- New Website Development – The Website Team (Mrs. Johnston, Mr. Wells, and Mrs. Stegall) have been collaborating with each other and discussing a new website / communication platform for the district. They are working with Apptegy in designing and developing a new website that will be more user friendly. New features include the following: An app for families and an app for the administrative team which will allow notifications to be sent from their phone. The new website will be operational for the start of the new school year.
- Veregy Update (Solar Project) – The project is scheduled to begin in next 5-7 weeks. A construction camera will be installed for our students and school community to view the progress of the installation of solar panels. A link for the camera will be available once installed. Dr. Smith shared information about the solar project with the Executive Director of the Career Center and plans are underway for the possibility of site visits and educational opportunities with the solar project manager and his team as they are willing to speak to high school students at the Career Center regarding careers in the construction industry.

Discussion and Possible Action Items

A. Approve Resolution to Regulate Expense Reimbursements (Policy 2:125-E3) – ACTION

Motion was made by Mrs. Fouts to approve the Resolution to Regulate Expense Reimbursements (Policy 2:125-E3). Mr. Balk seconded the motion.

Yeas: Armstrong, Yuska, Fouts, Pendleton, Munsterman, and Balk.

Nays: None.

Absent: Elliott.

Motion passed.

B. Approve Bus Leases for FY 2024 - FY2026 – ACTION

Motion was made by Mrs. Fouts to approve Bus Leases for FY 2024 - FY2026 as presented. Mr. Munsterman seconded the motion.

Yeas: Armstrong, Yuska, Fouts, Pendleton, Munsterman, and Balk.

Nays: None.

Absent: Elliott.

Motion passed.

C. Application and Procedures for Use of School Facilities (Policy 8:20-E) – DISCUSSION

Dr. Smith provided information regarding the application and procedures for use of school facilities (Policy 8:20-E). Discussion followed.

Communication / Informational

- Board Communications
- Student Enrollment
- Student Conduct Review – Six Month (2023-2024 First Semester)

Closed Session

Mr. Balk made a motion to enter Closed Session at 7:15 p.m. for the purposes of discussing:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. – 5 ILCS 120/2(c)(1)
- Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. – 5 ILCS 120/2(c)(11)
- Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. – 5 ILCS 120/2(c)(21)

Mrs. Fouts seconded the motion.

Yeas: Armstrong, Yuska, Fouts, Pendleton, Munsterman, and Balk.

Nays: None.

Absent: Elliott.

Motion passed.

Reconvene Open Session

Mr. Balk made a motion to return to open session at 8:23 p.m. Mr. Munsterman seconded the motion.

Yeas: Armstrong, Yuska, Fouts, Pendleton, Munsterman, and Balk.

Nays: None.

Absent: Elliott.

Motion passed.

Closed Session Action

- A. Mrs. Fouts made a motion to approve the Closed Session Minutes from February 15, 2024. Mr. Munsterman seconded the motion.

Yeas: Armstrong, Yuska, Fouts, Pendleton, Munsterman, and Balk.
Nays: None.
Absent: Elliott.
Motion passed.

- B. Mr. Pendleton made a motion to retain the confidentiality of all previous Closed Session Minutes. Mrs. Fouts seconded the motion.

Yeas: Armstrong, Yuska, Fouts, Pendleton, Munsterman, and Balk.
Nays: None.
Absent: Elliott.
Motion passed.

- C. Mrs. Armstrong made a motion to approve the employment of Morgan Galik as a full-time Custodian at the rate of \$17.00 per hour contingent upon a successful background check. Mrs. Fouts seconded the motion.

Yeas: Armstrong, Yuska, Fouts, Pendleton, Munsterman, and Balk.
Nays: None.
Absent: Elliott.
Motion passed.

Mrs. Fouts made the motion to adjourn at 8:26 p.m. Mr. Munsterman seconded the motion.

Yeas: All.
Nays: None.
Absent: Elliott.
Motion passed.



LaDawn Armstrong, President



Kathleen Fouts, Secretary